



SELF EMPLOYMENT INCOME AND EXPENSES

[Required for Filing Form: T-2125] - for each business separately

ZAP Accounting

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DETAILS OF BUSINESS:

Name: _____ Type of Business: _____

Full Address: _____

Is your business registered for GST? YES NO If YES, what is your GST/HST Number _____

DETAILS OF PARTNERS AND THEIR PERCENTAGE HOLDING, IF ANY:

First Name	Last Name	Percentage Holding	Is this a corporation?	SIN (if applicable)	BN (if applicable)
			Yes No		
			Yes No		
			Yes No		

DETAILS OF INCOME AND EXPENSES

Description	Amount (\$) [Incl. GST/HST]	GST/HST Amount (\$)	Net Amount (\$)
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INCOMES:

Sales and Service Revenue			
Other Incomes [Grants / Interest / Rewards etc.]			
GROSS REVENUE			

EXPENSES:

Advertising Expenses			
Insurance Expenses			
Meals and Entertainment			
Office Stationery and supplies			
Accounting and Legal Fees			
Office Rent or Lease Payments			
Repair and Maintenance			
Travel Expenses			
Utilities			
Salaries, wages, and benefits			
Payroll software and accounting software cost			
Other-1			
Other-2			
TOTAL EXPENSES			

TAX PLANNING

USE OF YOUR HOME FOR BUSINESS? YES NO
 Over-all total Square Feet (Sq Ft.) areas of your Home _____
 Business used Square Feet (Sq Ft.) areas of your Home _____

YOUR MOTOR VEHICLE FOR BUSINESS? YES NO
 Percentage use for business out of 100% _____

Description	Amount (\$) [Incl. GST/HST]	GST/HST Amount (\$)	Net Amount (\$)
Gas Expenses			
Electricity Expenses			
Insurance Expenses			
Repair & Maintenance			
Mortgage Interest/Rent			
Property Taxes			
TOTAL			

Description	Amount (\$) [Incl. GST/HST]	GST/HST Amount (\$)	Net Amount (\$)
Gas / Fuel Expenses			
Interest Expenses			
Insurance Expenses			
Repair & Maintenance			
Lease Expenses			
Others			
TOTAL			